

SR-PLN IT Meeting Minutes

2/5/2015 – 11:00 am eastern

Attendees: Sam Boyster (Arkansas), Rhonda Conlon (North Carolina), Karen Craig (Tuskegee), Jim Henning (Kentucky), Yolanda Surrency (Fort Valley), Rich Phelps (Kentucky), Fred Piazza (LSU), Lalit Rainey (North Carolina A&T), Robert Ridenour (Tennessee) Jim Segers (Texas A&M), Emily Tipton (Tennessee), Travis Zetterower (Georgia)

Meeting convened by Rich Phelps at 11:02 am eastern. Roll call conducted

PLC Update (Rhonda Conlon)

Planning for the 2015 PLN conference set for August 24-28 in Orlando, Florida is underway. During the December planning meeting, event organizers reaffirmed the conference as a 'working meeting' and are exploring keynote options. The active 2014 storytelling keynote speaker was well received and suggestions with broad appeal or IT focused are welcome. Please submit to Rhonda Conlon or Lalit Rainey. Planning team will meet in February to determine theme. The current rotation cycle will see the 2016 conference held in Nashville, Tennessee and back to Fort Worth, Texas in 2017.

Plan of Work Updates

Item 1 - Communicate and serve in an advisory role to eXtension. Continue learning about the new eXtension model and look for ways to promote its use. (Rich Phelps)

During the February eXtension team meeting, new members of the Board of Directors (Governors) were announced and are working toward hiring a Chief Executive Officer by April 30.

A new, dynamic Ask an Expert will be released in the near future requiring organizations to replace existing code on current widget pages. In addition to dynamic resizing, the new widget captures the home URL (parent page) and allows for m image upload.

Item 2 - Collaborate with Communications Committee to explore tools when creating content that considers ADA compliance and mobile access. (Rhonda Conlon / Neal Vines)

No formal update, however, Rhonda will be reaching out to Neal in the near future.

Item 3 - Share policies and procedures to manage equipment and sensitive information that adhere to information security frameworks and risks. (Steve Garner / Emily Tipton)

Information security is an ongoing effort for many of our organizations. Specific approaches underway for Kentucky and Tennessee were shared by Rich Phelps and Robert Ridenour, respectively.

To compile organization's security efforts, Jim Henning suggested developing a table to house the specific approaches, processes, status and lessons learned. Rich Phelps, Steve Garner and Emily Tipton were tasked to move forward collecting and compiling information.

Collected materials to support this work item are posted:

http://collaborate.extension.org/wiki/IT_Security:_Policy_and_Procedures

Meeting Adjourned.

Next Meeting: April 9, 2015 at 11:00 am eastern

Submitted by: Emily Tipton